



# WTG Board Meeting Minutes

October 15th, 2019 – 7:00pm-9:00pm

**Type of Meeting:** Board Meeting

**Meeting Facilitator:** Erin Kinch, WTG President

**Note taker:** Stacy

**Attendees:** Sara Bennier, Amy Flinn, Lesley Clawson, Meg Armstrong, Alicia Wetherbee, Ana Ricard, Sarah Anderson, Allison Deusenberry, Connie Resch, Stacy Bowker, Jennifer Van Tuyl, Alyssa Nardoza, Jodi Downs, Emily Robinson

**Absent:** Sarah Lowell, Kati Ayres

**Snack Volunteer:** Meg and Jennifer

**Class Coordinator Note Taker:** Jennifer

**Call to Order:** 7:12

**Approval of Minutes from Last Meeting – Motion to approve September Minutes by Connie and seconded by Ana. September Minutes were unanimously approved**

## **Introductions**

- Name
- Board Position
- Which class are you in
- Tell us about yourself
  - Other children?
  - Where are you from?
  - What are your hobbies?

## **Icebreaker**

### **Board Housekeeping – Erin – 5 mins**

- How has it been going?
  - Pumpkin Patch family event—**more expensive than previous years**
  - Membership Meeting and Positive Discipline
    - **Some commented that it was a sales pitch for her online class**
    - **Not enough time to provide feedback at the end**
    - **Some of the demonstrative activities took way too long**

- ***It would be nice to have more information practical to parenting toddlers rather than older children***
- ***Podium?***

### **Calendar**

- October 24<sup>th</sup>: Parent Book Club, “Joyful Parenting” by C. O’Roarty
- October 28<sup>th</sup>: First Aid with Turn Outs Inc.
- November 5<sup>th</sup>: LWTech speaker “Inclusion in the Early Years” with Rosetta Lee
- November 6<sup>th</sup>: Family Dinner Night for M/T classes at Mi Tierra
- November 11<sup>th</sup>: Veteran’s Day—classes WILL be held
- November 12<sup>th</sup>: Family Dinner Night for W/Th classes at Mi Tierra

### **WTG Mission – Updates**

#### **Treasurer’s Report – Meg – 2 minutes**

- Budget vs Actuals—***see the written report***
- Statement of Financial Position—***see written report***
- ***Over \$16K of income and just over \$5K of expenses in last 30 days***
- ***Meg proposes an amendment to the budget to account for the expected tuition income which was calculated incorrectly; Meg will send the proposed budget before the November meeting***
- ***There is unapplied scholarship money from LWIT that needs to be reallocated because the student it was for is no longer enrolled in the program***
- ***Clarify the accounting in Jovial for enrolling second adults who have the fees waived, so there is no confusion when enrolled families see their account***

#### **Registration – Lesley – 5 mins**

- 2019/20 Enrollment Update
- ***No changes since September meeting***
- ***New family in Wobblers this week***
- ***There have been several requests for morning classes (currently full) and one family who may be interested in the afternoon class with openings***

#### **Classrooms/Community Update**

- **Events – Alicia – 5 mins**
  - Art for Dinner Night Out—***Fall Wreath with stickers***
- **Marketing – Erin 5 min**
  - Please review WTG on Facebook as Sarah asked
  - WTG Sweatshirts--***Discussion about whether sweatshirts for the Board of Directors is an appropriate allocation or marketing funds due to perceived compensation, which is not allowed other than***

***end-of-year appreciation dinner; suggestion was made to subsidize the cost of sweatshirt and open sales to whole Toddler Group***

- Please try to wear your shirt outside of class to help us advertise if willing
- **Safety and Facilities – Allison 5 mins**
  - Lights being replaced by church
  - Mural update
  - Stinky bathroom
  - ***Cord in shed that falls in the way of the door***
  - ***Need to install faucet in the blue room***
  - ***Need new mirror for Green Room***
- **Webmaster – Connie 5 mins**
- **Secretary – Stacy**
  - ***Photos and Bios for bulletin board***
- **Class Coordinators Reports -- CCs**
  - How has the first month of class gone?

**Thoughts from the Teachers –Amy and Sara\_– 5 mins**

- ***We have a bookcase that still needs to be assembled (parts were missing)***
- ***New rocking boat will be brought in***
- ***Please make sure small toys get returned to where they belong***
- ***So far, the school year is off to a good start***

**New Business – All Board – 15 mins**

- Confirmed upcoming Board Meeting dates:
  - November 19<sup>th</sup>
  - January 21<sup>st</sup>
  - March 17<sup>th</sup>
  - April 28<sup>th</sup>
  - May 19<sup>th</sup>
- We have a new Purchaser: Kelli Plona
- **When sending emails, please copy the instructors on every email, every time**

**Adjournment—9:12PM**

**Next Meeting: November 19<sup>th</sup>**

**CC Notetaker: Emily**

**Snacks: Sweet—Sarah, Savory—Stacy**